



Minutes of the Parent Teacher and Friends Association (PTFA) of All Saints' Church of England Multi-Academy Trust Annual General Meeting (AGM)

Date: 11 February 2026

Venue: The Warwickshire and via Zoom

Present:

Lizzie Harris	PTFA Chair
Becky Hobbs	Vice Chair
Lindsay Wilson	Secretary
Ellie Sutcliffe	Treasurer
Jo Huggins	PTFA Member
Helen Rose	Headteacher
Zoe Manning	100 Club
Joy Morgan	LW Parish Councillor & school liaison
Rachel Bedford	PTFA Member via Teams
Lennie Moyo	PTFA Member via Teams

Welcome

Lizzie opened the meeting, thanking everyone for their support over the last year. She confirmed she will step down as Chair as of today's meeting and remains committed to supporting the PTFA going forward. Thank you again Lizzie for all the time and efforts you have contributed to the team and the school! Helen also echoed this sentiment from the school perspective particularly how links with the community have really been established during your time as Chair.

Everyone acknowledged the challenge of a decreasing number of volunteers and discussed how as a team we can adapt to ensure that we continue to support the school, while focusing less on fundraising and more on events that are lower maintenance and enjoyable for the families, and the wider community.

Joy added that this trend has been observed across the village groups as well, however there have still been successful fundraisers suggesting the key is to find the right event or activity at the right time. It was



agreed that we do not need to keep doing all the same things, simply because that is what we have agreed in the past.

Financial Update

Ellie provided a Treasurers report for the financial year October 2024 through to September 2025.

We spent £7,415.26 in this period on items such as:

- New iPads for classroom use
- Classroom wishlist pots for resources requested by teachers
- Dance Day events inc World Book Day
- New outdoor notice boards
- New shed for storing the BBQs and other PTFA and school equipment.

We have also invested more recently in new play items and resources for Oak class.

We discussed the closure of NatWest branch in Leamington making it more difficult to pay cash into our account and agreed we would look to be 'cashless' where possible.

New spend requests include:

- supporting events for British Science Week for the whole school in March
- better storage solutions for the shed. Joy suggested applying for support from the local community fund to pay for this. **(Action 1)**

We also discussed asking the local Horticultural club to help rabbit-proof the school vegetable garden. **(Action 2)**

We will also create a feedback form to consult parents on their priorities and how they would like to see funds spent going forward.

100 Club

Take up (beyond the existing participants) continues to be extremely low despite efforts to promote throughout school via different channels. All agreed that it was no longer worth continuing with and that we should investigate how to unwind the 100 Club. **Action 3**



Election of committee members

Lindsay Wilson and Becky Hobbs have been elected as Co-Chairs to succeed Lizzie Harris. Rachel Bedford is elected as Secretary and Ellie Sutcliffe continues as Treasurer.

PTFA Constitution

Attendees voted in the ParentKind model constitution to replace the current version which is out of date. Lindsay to upload new version to Charity Commission website. **Action 4**

Upcoming fundraising opportunities

Confirmed events:

- Easter Eggstravaganza parade refreshments / cake sale – Friday 27th March
- Teddy Bear Parachutes refreshments – Sunday 3rd May

We discussed at length the positives and challenges around hosting both a summer and Christmas fair.

It was decided we would continue to host a summer fair, adjusted in scale to reflect the number of volunteers available.

Instead of a Christmas Fair, we will look to host an alternate event for the children such as another disco, and/or, for this year, focus on events in November to commemorate the school's anniversary (see below for further details).

We will only organise one per raffle this year, timing to be decided.

We discussed trying new fundraisers as novelty factor appeals and encourages participation for example, a 'fundraising week' where children and families can choose their preferred way to raise money for the school, with prizes potentially for particularly successful fundraisers.

Action 5

Lizzie suggested contacting Tesco and Waitrose to apply to be part of their token schemes as another passive low maintenance way to raise money for school. **Action 6**

There is also ongoing interest from the children in running as an activity and given the success of the sponsored run in 2024, this is another



fundraising area to consider. Helen suggested liaising with Sprint Active and Ms Mayhew in terms of ideas/feedback. **Action 7**

Engagement

We will be more transparent in terms of what fundraising money is spent on and what we have achieved.

We discussed the need to advertise roles in advance and be clear about the potential outcomes if people don't come forward to support in the official committee roles.

We also looked at more informal ways to promote the PTFA to new reception parents, via:

- Coffee mornings
- New Reception inductions
- Friday's community café at the church

Ellie suggested we try to alternate days of the week to cater for varying schedules and we discussed how we could say thank you to our volunteers in a more meaningful way.

Update from Joy Morgan:

- The Council Community and Engagement group continue to look at how to better communicate across the Parish.
- This year in November, we are commemorating the anniversary of 125 years of a school in the village, and the 30th anniversary of the current school. Joy and the Parish Council team are collating stories and memories from the village and are looking for collaborators to share experiences. All will be collated into a memorial book which will be sold as part of the celebrations. If any family would like to share a story for the book, they should contact school or their year group rep for further details.

It was agreed to focus on events for this celebration in November, rather than a Christmas Fair this year. Helen confirmed the school are also looking to update the Peace Garden as part of these festivities.

AOB

No further updates.



Actions

1. Lizzie to explore how we can apply for support from the local community fund to pay for better storage for the shed
2. Helen / Joy to explore this with Horticultural club
3. Zoe to investigate what steps are required to close the 100 Club down
4. Lindsay to upload new constitution to Charity Commission
5. Jo to lead on this with support from the group and school/ Helen
6. Lizzie / Lindsay to explore with Waitrose / Tesco respectively
7. Lindsay / Becky to follow up on this idea as part of planning for future events